

# Application for Employment



Date of Application: \_\_\_\_\_

## Personal Information

Name (Last, First, Middle):		
Current Address:		
City:	State:	Zip:
Current Phone #:	Alternate Phone #:	
Current Email Address:		

## Position Information

Position Applying For:
Have you ever been employed by Park Manor? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, indicate the year(s) you were employed and what position:
Desired Salary/Hourly Rate:
Hours Desired: <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Casual / PRN
Shift Desired: <input type="checkbox"/> Days <input type="checkbox"/> PMs <input type="checkbox"/> Nights
Date Available to Start:

## Eligibility

Are you legally eligible to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you 18 years of age or older? <input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been convicted of a crime? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(Answering "yes" to this question will not automatically disqualify you from consideration. We will consider the nature and date of the offense and its relevance to the position for which you are applying, in accordance with state and federal laws.)</i>

### Education / Skills / Qualifications

Highest Level of Education:
Degree(s) Earned:
License(s) and/or Certification(s):
Relevant Job Skills (if resume not provided):

### Employment History and References

*I authorize Park Manor to contact listed employers and references to verify my information. I release all parties from liability for providing or receiving this information.*

*Check here if you do not want us to contact your current employer.*

Employer Name	Dates of Employment	Position / Title	Duties & Responsibilities	Reason for Leaving

### References

Name	Contact Number	Relationship to Applicant

*I understand that if hired, my employment with Park Manor is at-will and can be terminated by either party at any time, with or without cause or notice.*

*I certify that the information provided in this application is true and complete to the best of my knowledge. I understand that any false, misleading, or omitted information may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date